

Message from the President

Invitation to attend the 2021 Annual General Meeting

Dear Members,

On behalf of the Executive Committee of the Mona Vale Chamber of Commerce, I am pleased to invite you to participate in our **2021 Annual General Meeting**.

In response to the ongoing uncertainty and the potential health risks arising from COVID-19, our 2021 AGM will be held in accord with our COVID safe plan. This is designed to protect our members and our associates.

The AGM will be held at **6pm (AEDT) on Wednesday 15 December, 2021 at Bayview Anchorage Marina – Le Bayview Café, 1714 Pittwater Road, Bayview**. Members will be able to participate in our AGM by:

- register to attend the AGM [Networking Events - Mona Vale Chamber](#) here and joining the AGM and hear presentations given during the AGM by myself as President and our Treasurer John Beale; and
- voting on any resolution to be considered at the AGM can be done personally by a financial Member or by proxy on the prescribed form under the hand of the Member or of a subscribed Company under the common seal or by one of its directors authorised on that behalf by lodging the Proxy Form on the Chamber website ([Contact us - Mona Vale Chamber](#)) on or before 12PM on 13 December, 2021 before the AGM; and
- asking questions of the Executive Committee: before the AGM, by lodging questions with our Chamber Secretary at [Feedback - Mona Vale Chamber](#) the online platform

At the meeting, there are four items of business:

Item 1: Confirmation of Minutes of 2020 AGM

Members will be asked to confirm the minutes of the last annual general meeting.

Item 2: Consideration of Financial Statements and Reports

The President's Report, Financial Statements and Treasurer's Report of the MVCC for the year ended 30 June 2021 will be presented at the meeting.

I will deliver my report as President at the meeting, a copy of which, along with the 2020/21 Annual

Review will be uploaded on [Home - Mona Vale Chamber](#) after the AGM.

While there is no requirement for a resolution on these items of business, members will be given a reasonable opportunity to ask questions about, or make comments on, the operations and management of the MVCC.

Item 3: Election of office bearers

The current position of President, Secretary, Treasurer and Non-executive member will expire at the next AGM. The casual vacancy for the role of Secretary will expire at the next AGM. The Vice President position held by Sue Sparke is not due to expire until the 2022 AGM.

incumbent office holder(s) - The current Treasurer has advised that he does not intend to nominate for a position **and** the current Non-Executive members term expires at the **upcoming** AGM.

Financial Members only may nominate, endorse nominations or vote on the business of the Chamber and any nominations must be submitted on the Chamber Website by the nominated time and date. Members with strong leadership and accredited capabilities are encouraged to put forward nominations on the prescribed form suitably seconded, being willing and committed to contribute with initiative and as called upon for the effective Executive Management of our important Community based Chamber. [Networking Events - Mona Vale Chamber](#)

As the current President I put myself forward for re-election as President. There is no indication of intention for any of the other current Executive Committee Member as incumbent office holders.

There are 4-8 elected office bearer vacancies available to be filled. Following the election at the AGM, at the first Executive Management meeting, officer-holder positions will be voted upon for appointment, namely President, Secretary, Treasurer and one or more (up to 5 positions) for Non-Executive Committee office bearers.

Executive Committee Members positions will be selected from nominations received by a simple majority of votes by the elected Executive Committee Members. There being no other nominations for any office bearer position(s), the Executive Committee will declare registered nominations duly re-elected and successfully elected nominations for contested positions duly elected at the first subsequent Executive Committee meeting.

I look forward to working with a new Executive Committee, for whatever role the Members may decide and hope that a strong capability will come forward to contribute and help lead our Chamber. I am committed to implementing our strategies, programs and planning as member benefits in the next term to improve the resilience and dynamic of the Local Business Community. I also thank each of the incumbent Executive and the former President, Secretary and other Executive Members for their contributions over the recent difficult time and wish each well for future Business success.

Short resumes submitted for each candidate can be accessed here as they become available [Home - Mona Vale Chamber](#)

Item 4: Constitution

It is proposed that the incoming Executive Committee be endorsed to conduct any necessary reviews and then submit proposed changes in the Constitution to the Membership at a future date, to simplify and better define roles, obligations and operations. Any review will need to consider improvement(s) of our governance and implemented any considered changes to facilitate financial and operations efficiencies.

As part of that review, the Executive Committee will consider the need to make any changes to the Constitution to update some out of date provisions, and to better reflect the current strategic plans of the Chamber. Any such considered changes may include updating the nature and scope of roles and our committees and including clearer guidance around the holding of virtual meetings and electronic voting on proposals.

The President recommends that members vote in favour of items 1,2 and 4, and as Chair of the meeting, I intend to vote all undirected proxies in favour of these items. As for Item 3 the discretion of the Chairperson will be applied if required.

General discussion

Following the formal AGM, you will have an opportunity to discuss with myself and other Executive our current activities, our challenges and opportunities, as well as the future direction of MVCC.

Yours sincerely

Sue Sparko

President MVCC

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